Minutes 1

23/10/15 – 11:15am – QMC, Academic Child Health

Attendees: Shalini, Chen, Hamzah, Sam, Tom, Oliver, David, Daniel

|  |  |  |
| --- | --- | --- |
| What was said? | By whom? | What needs doing? |
| Greetings | All | - |
| We’ve brought some designs to run by you | Group |  |
| I like these designs, I like the ‘questions idea’ and the ‘data page’. Is there a way that I can see these designs online on a computer somewhere so I can give some feedback and comment on changes? | Shalini |  |
| Yes, we can have this online so that you add comments to the design | Sam | Host the UI design online so that Shalini can view them and give feedback. |
| We were wondering if we could feature the helpline quite prominently in the app, would there be any problems in doing this. | Hamzah |  |
| We’re currently advised against doing this. The idea is getting the public to help themselves before relying on anyone else, it also reduces load on helplines for questions for which the answer is readily available. | Shalini | Alter designs to feature the helpline less. |
| Are we able to use the pictures and information in the leaflet provided and the [Bliss] website? | Hamzah |  |
| At current, you can use anything you can find. I’ve been told we can use them, I’m just waiting for a meeting with them so I can get it in writing so we can’t be held liable for copyright infringement. But feel free to use it for now and we can always change it later. | Shalini | Meet with Bliss and get permission to use their intellectual property and images. |
| Or we can get some volunteers in and you guys could take your own pictures of some babies and some parents. Run that by your supervisor and see if that’s plausible. | Shalini | Talk about potential for photographing some parents and their babies for the app. |
| We’d like to ask in what way the topics in the app should be broken up, because a lot of the topics would make a lot more sense to you as they would to us. | Hamzah |  |
| I could do that, but I’d like you to try and do it for yourselves first. It would be better for you to group things where you thing is best, because I make connections that most people wouldn’t and it may be easier for the public if they were grouped by someone that has the same level as knowledge as they do. | Shalini |  |
| Okay, that makes sense, would we be able to run them back by you once we have a draft menu then? | Hamzah | Draft some menu ideas |
| Of course, I’ll look over them and let you know if I think any changes need to be made. | Shalini |  |
| I was wanting to ask how long you think you’ll be attached to this project. | Shalini |  |
| As far as the course goes, our hand in date is around Easter. Then if Bliss want to take it on generally they would take over from there. | Hamzah |  |
| I don’t want to take this away from you at any point, this is your project and I want you all to get full credit for your work. I was asking because more information will be coming out in a year and was wondering if it could be updated then. | Shalini |  |
| Even though the hand in date is Easter, there is no reason that we couldn’t stay attached to it for longer. On a volunteer basis or something similar, to help migrate and update the app. | Sam |  |
| That’s good to hear. | Shalini |  |
| Concludes meeting. | All |  |